INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
AND SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND RESPONSES

June 30, 2014

Table of Contents

| | | <u>Page</u> |
|---|-----------------|----------------|
| Officials | | 1 |
| Independent Auditor's Report | | 2-3 |
| Management's Discussion and Analysis | | 4-10 |
| Basic Financial Statements: | <u>Exhibit</u> | |
| Government-wide Financial Statements: Statement of Net Position Statement of Activities Governmental Fund Financial Statements: | A B | 12-13 14-15 |
| Balance Sheet | С | 16 |
| Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position Statement of Revenues, Expenditures and Changes in Fund Balances Reconciliation of the Statement of Revenues, Expenditures and Changes | D E | 17 18-19 |
| in Fund Balances - Governmental Funds to the Statement of Activities Proprietary Fund Financial Statements: | F | 20 |
| Statement of Net Position | G | 21 |
| Statement of Revenues, Expenses, and Changes in Fund Net Position | Н | 22 |
| Statement of Cash Flows | I | 23 |
| Fiduciary Fund Financial Statements: | | 24 |
| Statement of Fiduciary Net Position Statement of Changes in Fiduciary Net Position | J K | 24 25 |
| Notes to Financial Statements | K | 26-37 |
| Required Supplementary Information: Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances - Budget and Actual - All Governmental Funds and Proprietary Fund Notes to Required Supplementary Information - Budgetary Reporting Schedule of Funding Progress for the Retiree Health Plan | | 39 40 41 |
| | <u>Schedule</u> | |
| Supplementary Information: Nonmajor Governmental Funds: | | |
| Combining Balance Sheet | 1 | 43 |
| Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Capital Project Accounts: | 2 | 44 |
| Combining Balance Sheet | 3 | 45 |
| Combining Schedule of Revenues, Expenditures and Changes in Fund Balances | 4 | 46 |
| Schedule of Changes in Special Revenue Fund, Student Activity Accounts Schedule of Revenues by Source and Expenditures by Function - | 5 | 47 |
| All Governmental Funds | 6 | 48 |
| Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards | | 49-50 |
| m / 1000/300100 With Overhiment / Maining Otandards | | 73-30 |
| Schedule of Findings and Responses | | 51-54 |

Officials

| <u>Name</u> | ne <u>Title</u> | | |
|--|--|--|--|
| | Board of Education | | |
| | (Before September 2013 Election) | | |
| Don Friedrichsen Randy Hustedt Grant Aschunger Heather Pribble Randy Vogt James Whitmer Kevin Wulf | President Vice President Board Member Board Member Board Member Board Member Board Member Board Member | 2013 2013 2015 2015 2015 2013 2013 | |
| | (After September 2013 Election) | | |
| Don Friedrichsen James Whitmer Grant Aschunger Heather Pribble Evan Johnson Kyle Bennett David Kinstenmacher | President Vice President Board Member Board Member Board Member Board Member Board Member Board Member | 2017 2017 2015 2015 2015 2017 2017 | |
| | School Officials | | |
| David Kwikkel | Superintendent | | |
| Cynthia Dittmer | District Secretary/Treasurer | | |

BURTON E. TRACY & CO., P.C.

Certified Public Accountants

Gary E. Horton CPA

902 Central Ave. E.-PO Box 384 Clarion, IA 50525-0384 (515)532-6681 Phone (515) 532-2405 Fax BETCO@mchsi.com E-mail

Independent Auditors Report

To the Board of Education of Galva-Holstein Community School District:

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Galva-Holstein Community School District, Holstein, lowa, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the Districts basic financial statements listed in the table of contents.

Managements Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles. This includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. Except as discussed in the following paragraph, we conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Districts preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Districts internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

The financial statements of Galva-Holstein Community School District Foundation have not been audited, and we were not engaged to audit the Foundations financial statements as part of our audit of the Galva-Holstein Community School Districts basic financial statements. The Foundations financial statements are included in the Districts financial statements as a discretely presented component unit. Because we were not engaged to audit the Foundations financial statements and because we did not apply any auditing procedures to the Foundations financial statements, we do not express an opinion on the discretely presented component unit.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above presents fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund and the aggregate

remaining fund information of Galva-Holstein Community School District as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with U.S. generally accepted accounting principles.

Other Matters

Required Supplementary Information

U.S. generally accepted accounting principles require Managements Discussion and Analysis, the Budgetary Comparison Information and the Schedule of Funding Progress for the Retiree Health Plan on pages 4 through 10 and 39 through 41 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with U. S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with managements responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Galva-Holstein Community School Districts basic financial statements. We previously audited, in accordance with the standards referred in the third paragraph of this report, the financial statements for the nine years ended June 30, 2013 (which are not presented herein). For 2009 to 2011 we did not express an opinion on the discretely presented component unit and expressed unqualified opinions on those financial statements. The supplementary information included in Schedules 1 through 6, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, we have also issued our report dated May 29, 2015 on our consideration of Galva-Holstein Community School Districts internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide and opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering Galva-Holstein Community School Districts internal control over financial reporting and compliance.

BURTON E. TRACY & CO., P.C. Certified Public Accountants

May 29, 2015

MANAGEMENT'S DISCUSSION AND ANALYSIS

Galva-Holstein Community School District provides this Managements Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2014. We encourage readers to consider this information in conjunction with the Districts financial statements, which follow.

USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Managements Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the Districts financial activities.

The Government-wide Financial Statements consist of a Statement of Net Position and a Statement of Activities. These provide information about the activities of Galva-Holstein Community School District as a whole and present an overall view of the Districts finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report Galva-Holstein Community School Districts operations in more detail than the government-wide statements by providing information about the most significant funds. The remaining statements provide financial information about activities for which Galva-Holstein Community School District acts solely as an agent or custodian for the benefit of those outside of District government.

Notes to financial statements provide additional information essential to a full understanding of the data provided in the basic financial statements.

Required Supplementary Information further explains and supports the financial statements with a comparison of the Districts budget for the year, as well as presenting the Schedule of Funding Progress for the Retiree Health Plan.

Other Supplementary Information provides detailed information about the nonmajor governmental funds

REPORTING THE DISTRICT'S FINANCIAL ACTIVITIES

Government-wide Financial Statements

The government-wide financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the Districts assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position. All of the current years revenues and expenses are accounted for in the Statement of Activities, regardless of when cash is received or paid.

The two government-wide financial statements report the Districts net position and how it has changed. Net position is one way to measure the Districts financial health or financial position. Over time, increases or decreases in the Districts net position is an indicator of whether financial position is improving or deteriorating. To assess the Districts overall health, additional non-financial factors, such as changes in the Districts property tax base and the condition of school buildings and other facilities, need to be considered.

In the government-wide financial statements, the Districts activities are divided into two categories:

- Governmental activities: Most of the Districts basic services are included here, such as regular and special education, transportation and administration. Property tax and state aid finance most of these activities.
- Business type activities: The District charges fees to help cover the costs of certain services it provides. The Districts school nutrition program is included here.

Fund Financial Statements

The fund financial statements provide more detailed information about the Districts funds, focusing on its most significant or <code>major+funds</code> . not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

Some funds are required by state law and by bond covenants. The District establishes other funds to control and manage money for particular purposes, such as accounting for student activity funds, or to show that it is properly using certain revenues, such as federal grants.

The District has three kinds of funds:

1) Governmental funds: Most of the Districts basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental fund statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Districts programs.

The Districts governmental funds include the General Fund, Special Revenue Funds, Debt Service Fund and Capital Projects Fund.

The required financial statements for governmental funds include a balance sheet and a statement of revenues, expenditures and changes in fund balances.

2) Proprietary funds: Services for which the District charges a fee are generally reported in proprietary funds. Proprietary funds are reported in the same way as the government-wide financial statements. The District's Enterprise Funds, one type of proprietary fund, are the same as its business type activities, but provide more detail and additional information, such as cash flows. The District currently has one Enterprise Fund, the School Nutrition Fund.

The required financial statements for proprietary funds include a Statement of Net Position, a Statement of Revenues, Expenses and Changes in Fund Net Position and a Statement of Cash Flows.

- 3) *Fiduciary funds*: The District is the trustee, or fiduciary, for assets that belong to others. These funds include Private-Purpose Trust and Agency Funds.
 - Private-Purpose Trust Fund. The District accounts for outside donations for scholarships for individual students in this fund.

The District is responsible for ensuring the assets reported in the fiduciary funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the government-wide financial statements because it cannot use these assets to finance its operations.

The required financial statements for fiduciary funds include a Statement of Fiduciary Net Position and a statement of Changes in Fiduciary Net Position.

Reconciliations between the government-wide financial statements and the fund financial statements follow the fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Figure A-1 below provides a summary of the Districts net position at June 30, 2014 compared to June 30, 2013.

Figure A-1

| Ŭ | Condensed Statement of Net Position | | | | | | |
|------------------------------------|-------------------------------------|------------|---------------|----------|-----------------|------------|-----------|
| - | Governm | nental | Business-type | | Total | Percentage | |
| _ | Activit | ies | Activit | ies | School District | | Change |
| | 2013 | 2014 | 2013 | 2014 | 2013 | 2014 | 2013-2014 |
| | \$ | \$ | \$ | \$ | \$ | \$ | % |
| Current and other assets | 4,415,430 | 6,433,274 | 31,981 | 26,495 | 4,447,411 | 6,459,769 | 45% |
| Capital assets | 7,879,846 | 8,686,114 | 12,908 | 8,706 | 7,892,754 | 8,694,820 | 10% |
| Total assets | 12,295,276 | 15,119,388 | 44,889 | 35,201 | 12,340,165 | 15,154,589 | 23% |
| Long-term liabilities | 1,312,417 | 3,468,899 | - | - | 1,312,417 | 3,468,899 | 164% |
| Other liabilities | 192,989 | 613,081 | - | <u>-</u> | 192,989 | 613,081 | 218% |
| Total liabilities | 1,505,406 | 4,081,980 | - | <u>-</u> | 1,505,406 | 4,081,980 | 171% |
| Deferred inflows of resources | 2,521,467 | 2,666,704 | 2,997 | 2,887 | 2,524,464 | 2,669,591 | 6% |
| Net position: | | | | | | | |
| Net investment in capital position | 6,629,846 | 5,326,114 | 12,908 | 8,706 | 6,642,754 | 5,334,820 | -20% |
| Restricted | 1,096,896 | 2,688,994 | - | - | 1,096,896 | 2,688,994 | 145% |
| Unrestricted | 541,661 | 355,596 | 28,984 | 23,608 | 570,645 | 379,204 | -34% |
| TOTAL NET POSITION | 8,268,403 | 8,370,704 | 41,892 | 32,314 | 8,310,295 | 8,403,018 | 1% |

The Districts total net position increased by 1%, or \$92,723, over the prior year. The largest portion of the Districts net position is the invested in capital assets (e.g., land, infrastructure, buildings and equipment), less the related debt. The debt related to the investment in capital assets is liquidated with sources other than capital assets.

Restricted net position represent resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. The Districts restricted net position increased \$1,592,098 or 145% over the prior year. The increase was primarily a carryover funds from financing of Statewide Sales and Service Tax (SAVE) for the new Science Addition/HVAC project to be carried forward.

Unrestricted net position . the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements . decreased \$191,441, or 34%. This decrease in unrestricted net position was a result of the District received less tuition local sources for the year.

Figure A-2 shows the change in net position for the years ended June 30, 2014 compared to the year ended June 30, 2013.

Figure A-2

| Change in Net Position | | | | | | | |
|----------------------------|---|--|--|---|--|--|--|
| Governmental Activities | | | <i>,</i> . | Total School District | | Percentage Change | |
| 2013 | 2014 | 2013 | 2014 | 2013 | 2014 | 2013-2014 | |
| \$ | \$ | \$ | \$ | \$ | \$ | % | |
| | | | | | | | |
| | | | | | | | |
| 1,400,681 | 1,474,694 | 139,380 | 135,757 | 1,540,061 | 1,610,451 | 5% | |
| 721,367 | 711,641 | 109,692 | 115,835 | 831,059 | 827,476 | -1% | |
| - | - | - | - | - | - | | |
| | | | | | | | |
| 2,437,823 | 2,516,453 | - | - | 2,437,823 | 2,516,453 | 3% | |
| 89,041 | 150,866 | - | - | 89,041 | 150,866 | 69% | |
| 350,463 | 389,567 | - | - | 350,463 | 389,567 | 11% | |
| 1,570,286 | 1,477,043 | - | - | 1,570,286 | 1,477,043 | -6% | |
| 5,637 | 453 | 57 | 54 | 5,694 | 507 | -91% | |
| 5,839 | 24,956 | - | - | 5,839 | 24,956 | 327% | |
| 6,581,137 | 6,745,673 | 249,129 | 251,646 | 6,830,266 | 6,997,319 | 2% | |
| | | | | | | | |
| 3,747,373 | 4,056,025 | - | - | 3,747,373 | 4,056,025 | 8% | |
| 1,617,864 | 1,722,536 | - | - | 1,617,864 | 1,722,536 | 6% | |
| - | 542 | 232,169 | 261,224 | 232,169 | 261,766 | 13% | |
| 658,401 | 864,269 | - | <u> </u> | 658,401 | 864,269 | 31% | |
| 6,023,638 | 6,643,372 | 232,169 | 261,224 | 6,255,807 | 6,904,596 | 10% | |
| 557,499 | 102,301 | 16,960 | (9,578) | 574,459 | 92,723 | -84% | |
| 7,710,904 | 8,268,403 | 24,932 | 41,892 | 7,735,836 | 8,310,295 | 7% | |
| 8,268,403 | 8,370,704 | 41,892 | 32,314 | 8,310,295 | 8,403,018 | 1% | |
| | 2013 \$ 1,400,681 721,367 - 2,437,823 89,041 350,463 1,570,286 5,637 5,839 6,581,137 3,747,373 1,617,864 - 658,401 6,023,638 557,499 7,710,904 | Activities 2013 2014 \$ \$ 1,400,681 1,474,694 721,367 711,641 | Governmental Activities Business Activities 2013 2014 2013 \$ \$ \$ 1,400,681 1,474,694 139,380 721,367 711,641 109,692 - - - 2,437,823 2,516,453 - 89,041 150,866 - 350,463 389,567 - 1,570,286 1,477,043 - 5,637 453 57 5,839 24,956 - 6,581,137 6,745,673 249,129 3,747,373 4,056,025 - 1,617,864 1,722,536 - - 542 232,169 658,401 864,269 - 6,023,638 6,643,372 232,169 557,499 102,301 16,960 7,710,904 8,268,403 24,932 | Governmental Activities Business-type Activities 2013 2014 \$ \$ \$ \$ 1,400,681 1,474,694 139,380 135,757 721,367 711,641 109,692 115,835 - - - - 2,437,823 2,516,453 - - 89,041 150,866 - - 350,463 389,567 - - 1,570,286 1,477,043 - - 5,637 453 57 54 5,839 24,956 - - 6,581,137 6,745,673 249,129 251,646 3,747,373 4,056,025 - - - 542 232,169 261,224 658,401 864,269 - - 6,023,638 6,643,372 232,169 261,224 557,499 102,301 16,960 (9,578) 7,710,904 8,268,403 24,932 41,892 | Governmental Activities Business-type Activities Total School Distriction 2013 2014 2013 2014 2013 \$ \$ \$ \$ \$ 1,400,681 1,474,694 139,380 135,757 1,540,061 721,367 711,641 109,692 115,835 831,059 2,437,823 2,516,453 - - 2,437,823 89,041 150,866 - - 89,041 350,463 389,567 - - 350,463 1,570,286 1,477,043 - - 5,637 5,637 453 57 54 5,694 5,839 24,956 - - 5,839 6,581,137 6,745,673 249,129 251,646 6,830,266 3,747,373 4,056,025 - - 3,747,373 1,617,864 1,722,536 - - 1,617,864 658,401 864,269 - - 658,401 < | Governmental Activities Business-type Activities Total School District 2013 2014 2013 2014 2013 2014 \$ \$ \$ \$ \$ \$ 1,400,681 1,474,694 139,380 135,757 1,540,061 1,610,451 721,367 711,641 109,692 115,835 831,059 827,476 2,437,823 2,516,453 - - 2,437,823 2,516,453 89,041 150,866 - - 89,041 150,866 350,463 389,567 - 350,463 389,567 1,570,286 1,477,043 - - 1,570,286 1,477,043 5,637 453 57 54 5,694 507 5,839 24,956 - - 5,839 24,956 6,581,137 6,745,673 249,129 251,646 6,830,266 6,997,319 3,747,373 4,056,025 - - 3,747,373 4,056,025 | |

Change in Net Position

In fiscal year 2014 property tax and unrestricted state grants account for 57% of the total revenue. The Districts expenses primarily relate to instruction and support services, which account for 84% of the total expenses.

As shown in figure A-2, the District as a whole experienced a 2% increase in revenues and a 10% increase in expenses. Property tax increased \$78,630 and statewide sales, services and use tax increased by \$39,104 to fund increases in expenses. The increases in expenses related to increases in the negotiated salaries and benefits, more designated fund expenses, addition of 1.0 math position, increase in special education tuition and operational building costs.

Governmental Activities

Revenues for governmental activities were \$6,745,673 and expenses were \$6,643,372. In a difficult budget year, the District was able to balance the budget by trimming expenses to match available revenues.

Business Type Activities

Revenues for business type activities were \$251,646 and expenses were \$261,224. The Districts business type activities include the School Nutrition Fund. Revenues of these activities were comprised of charges for service, federal and state reimbursements and investment income.

During the year ended June 30, 2014, the District increased meal prices per state lunch guidelines and streamlined staff duties to allow additional revenues and decreased expenses but was not enough to offset the increase to labor costs resulting in use of reserve funds.

INDIVIDUAL FUND ANALYSIS

As previously noted, Galva-Holstein Community School District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The financial performance of the District as a whole is reflected in its governmental funds, as well. As the District completed the year, its governmental funds reported a combined fund balance of \$3,102,378, well above last years ending fund balances of \$1,618,859. The primary reason for the increase in combined fund balances in fiscal 2014 is due to a combination of more revenue received from local sources and remaining funds from Statewide Sales and Service Tax (SAVE) that are yet to me spent.

Governmental Fund Highlights

- The Districts positive, but showing signs of stress, General Fund financial position is the result of many factors. Growth during the year in the area of property taxes represented an increase in revenues. The districts expenditures exceeded the districts revenues, therefore the district did have to use carryover fund balance to meet its financial obligations during the year.
- The General Fund balance decreased from \$666,727 to \$520,283. The Capital Projects Fund balance increased by \$1,738,665. The increase is due to remaining Statewide Sales and Service (SAVE) funds yet to be expended toward the building project.
- The balance in the Debt Service Fund decreased from \$48,047 last year to \$47,688 at June 30, 2014.
- The Management Fund balance decreased by \$107,217 during the year. The Management Fund may be used to pay for property and liability insurance premiums, legal settlements, unemployment benefits and early retirement benefits.

Proprietary Fund Highlights

School Nutrition Fund net position decreased from \$41,892 at June 30, 2013 to \$32,314 at June 30, 2014, representing a decrease of approximately 23%.

BUDGETARY HIGHLIGHTS

The Districts receipts were \$183,479 more than budgeted receipts, a variance of 3%. The most significant variance resulted from the District receiving more state funding sources.

Total expenditures were more than budgeted, due primarily to the Districts budget for expenditures related to start up construction cost for a new science addition/HVAC system. It is the Districts practice to budget expenditures at the maximum authorized spending authority for the General Fund. The District then manages or controls General Fund spending through its line-item budget. As a result, the Districts certified budget should always exceed actual expenditures for the year.

In spite of the Districts budgetary practice, the certified budget was exceeded in the other expenditures functional area due to the timing of expenditures at year-end without sufficient time to amend the certified budget.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

At June 30, 2014, the District had invested \$8.7 million, net of accumulated depreciation, in a broad range of capital assets, including land, buildings, athletic facilities, computers, audio-visual equipment and

transportation equipment. (See Figure A-6) More detailed information about the Districts capital assets is presented in Note 3 to the financial statements. Depreciation expense for the year was \$282,287.

The largest change in capital asset activity during the year occurred in the continued construction of a new science addition/HVAC system, therefore added as construction in progress to a Capital Asset.

Figure A-3

Capital Assets (net of depreciation)

| | Governi | Governmental E | | Business type | | Total | | |
|--------------------------|-----------|----------------|--------|---------------|-----------|-----------|-----------|--|
| | Activi | ties | Activ | ities | School D | District | Change | |
| | 2013 | 2014 | 2013 | 2014 | 2013 | 2014 | 2013-2014 | |
| | \$ | \$ | \$ | \$ | \$ | \$ | % | |
| Land | 254,818 | 254,818 | - | - | 254,818 | 254,818 | 0 | |
| Construction in progress | - | 1,048,644 | - | - | - | 1,048,644 | 100% | |
| Buildings | 6,549,418 | 6,527,628 | - | - | 6,549,418 | 6,527,628 | -1% | |
| Improvements | 362,448 | 344,334 | - | - | 362,448 | 344,334 | -5% | |
| Equipment & furniture | 713,162 | 510,690 | 12,908 | 8,706 | 726,070 | 519,396 | -28% | |
| TOTAL | 7,879,846 | 8,686,114 | 12,908 | 8,706 | 7,892,754 | 8,694,820 | 10% | |

Long-Term Debt

At June 30, 2014 the District had \$3,468,899 in general obligation bonds, revenue bonds, capital loan notes and other long-term debt outstanding. This represents an increase of approximately 164% from last year. (See Figure A-4) Additional information about the Districts long-term debt is presented in Note 6 to the financial statements.

The District bonds are not rated.

The constitution of the State of Iowa limits the amount of debt school districts can issue to 5% of the assessed value of all taxable property within the district. The Districts outstanding bonded and note indebtedness is significantly below its constitutional debt limit of approximately \$10 million.

Percentage

Figure A-4
Outstanding Long-Term Obligations

| | Total School | Total School District | | |
|--------------------------|--|-----------------------|-----------|--|
| | 2013 | 2014 | 2013-2014 | |
| | ************************************** | \$ | % | |
| General obligation bonds | 1,085,000 | 665,000 | -39% | |
| Revenue bonds | - | 2,590,000 | 100% | |
| Capital loan notes | 165,000 | 105,000 | -36% | |
| Termination benefits | - | 11,345 | 100% | |
| Compensated absences | - | 11,712 | 100% | |
| Net OPEB liability | 62,417 | 85,842 | 38% | |
| | 1,312,417 | 3,468,899 | 164% | |

ECONOMIC FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was aware of several existing circumstances that could significantly affect its financial health in the future:

- "The outlook for our District, in reference to rising property valuations, will result in a 4% increase for the 2014-2015 school year.
- "School financing is highly dependent upon student enrollment. The Districts October 2013 enrollment showed a decrease in 40 students. The decrease in revenue due to the enrollment will have a tremendous impact on the financial picture within the district. At this writing the legislatures have yet to Supplemental State Aid for 2015-2016. The District will need to look at reduction of staff at all levels. The District is aware that the budget guarantee, derived from property tax, will give them some time to problem solve but a proactive approach will be taken immediately.
- "The District is in a one year 4.46% negotiated agreement with teachers."
- "The District continues to be proactive regarding projects to maintain our buildings and grounds. The District continues to be aggressive with technology needs by equipping classrooms with promethean boards, new CAD lab and new software, document cameras, and updating computers within the district. The district will equip a new computer lab, replace outdated computers and provide technology to the new science room addition.
- The District continues with the building project for a new science room addition and remodel of old high school building HVAC systems. Proceeds for the project will be funded thru State Wide Sales and Service Use Tax. The project will cost an estimated \$2,479,260 with funds being secured at \$2,590,000 borrowed at an average interest rate of 2.932.
- "The Districts current government bonds will be paid in full at the conclusion of the 2015-2016 school year.
- "The District will begin the fifth year (2014-2015) of a whole grade sharing agreement involving grades 5-12 with the Schaller-Crestland School District. We will also continue the sharing of their superintendent. The state will reinstate the supplemental weightings for the operational sharing and will begin in the 2014-2015 school year.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide the Districts citizens, taxpayers, customers, investors and creditors with a general overview of the Districts finances and to demonstrate the Districts accountability for the money it receives. If you have questions about this report or need additional financial information, contact Cynthia Dittmer, District Secretary/Treasurer and Business Manager, Galva-Holstein Community School District, 519 East Maple Street, Holstein, IA 51025.

BASIC FINANCIAL STATEMENTS

Statement of Net Position

June 30, 2014

| Assets | Governmental Activities | Business Type Activities | Total \$ | Component Unit Galva- Holstein Community School District Foundation |
|---|---|--------------------------------|-------------|---|
| Cash, cash equivalents and pooled investments | 3,277,209 | 21,302 | 3,298,511 | 766,219 |
| Receivables: | -, , | , | -,,- | , |
| Property tax: | | | | |
| Delinquent | 27,243 | - | 27,243 | - |
| Succeeding year | 2,666,704 | - | 2,666,704 | - |
| Accounts | 23,190 | 475 | 23,665 | - |
| Donations receivable | 12,925 | - | 12,925 | - |
| Due from other governments | 426,003 | - | 426,003 | - |
| Inventories | - | 4,718 | 4,718 | - |
| Capital assets, net of accumulated | 0.000.444 | 0.700 | 0.004.000 | |
| depreciation | 8,686,114 | 8,706 | 8,694,820 | |
| Total assets | 15,119,388 | 35,201 | 15,154,589 | 766,219 |
| Liabilities | | | | |
| Accounts payable | 558,844 | _ | 558,844 | _ |
| Accrued interest payable | 54,237 | _ | 54,237 | _ |
| Long-term liabilities: | , | | , | |
| Portion due within one year: | | | | |
| General obligation bonds payable | 515,000 | - | 515,000 | - |
| Notes payable | 60,000 | - | 60,000 | - |
| Termination benefits | 11,345 | - | 11,345 | - |
| Compensated absences | 11,712 | - | 11,712 | - |
| Portion due after one year: | | | | |
| General obligation bonds payable | 2,740,000 | - | 2,740,000 | - |
| Notes payable | 45,000 | - | 45,000 | - |
| Net OPEB liability | 85,842 | | 85,842 | |
| Total liabilities | 4,081,980 | | 4,081,980 | |
| Deferred Inflows of Resources | | | | |
| Unavailable property tax revenue | 2,666,704 | - | 2,666,704 | - |
| Other | , · · · · , · · · · · · · · · · · · · · | 2,887 | 2,887 | - |
| Total deferred inflows of resources | 2,666,704 | 2,887 | 2,669,591 | |

Statement of Net Position

June 30, 2014

| Net position | Governmental Activities \$ | Business Type Activities \$ | Total \$ | Component Unit Galva- Holstein Community School District Foundation |
|-----------------------------------|----------------------------|--------------------------------------|-------------|---|
| Net investment in capital assets | 5,326,114 | 8,706 | 5,334,820 | - |
| Restricted for: | | | | |
| Categorical funding | 165,932 | - | 165,932 | - |
| Management levy | 379,608 | - | 379,608 | - |
| Physical plant and equipment levy | 72,634 | - | 72,634 | - |
| Student activities | 24,121 | - | 24,121 | - |
| School infrastructure | 2,046,699 | - | 2,046,699 | - |
| Unrestricted | 355,596 | 23,608 | 379,204 | 766,219 |
| Total net position | 8,370,704 | 32,314 | 8,403,018 | 766,219 |

Statement of Activities

Year ended June 30, 2014

| | | Program Revenues | | | |
|--|-----------|-------------------------|---|--|--|
| Functions/Programs | Expenses | Charges for Services | Operating Grants, Contributions and Restricted Interest | Capital Grants, Contributions and Restricted Interest | |
| | \$ | \$ | \$ | \$ | |
| Governmental activities: Instruction: | | | | | |
| Regular | 2,813,598 | 905,525 | 461,691 | - | |
| Special | 528,992 | 164,902 | 19,653 | - | |
| Other | 713,435 | 286,940 | 56,008 | | |
| | 4,056,025 | 1,357,367 | 537,352 | | |
| Support services: | | | | | |
| Student | 156,885 | - | - | - | |
| Instructional staff | 76,799 | - | - | - | |
| Administration | 642,545 | 38,890 | - | - | |
| Operation and maintenance of plant | 452,598 | 2,512 | - 0.400 | - | |
| Transportation | 393,709 | 41 402 | 3,190 | <u>-</u> | |
| | 1,722,536 | 41,402 | 3,190 | <u>-</u> _ | |
| Non-instructional programs | 542 | | - | | |
| Other expenditures: | | | | | |
| Facilities acquisition | 465,794 | 65,869 | - | - | |
| Long-term debt interest | 61,791 | 10,056 | - | - | |
| AEA flowthrough | 171,099 | - | 171,099 | - | |
| Depreciation (unallocated)* | 165,585 | - | - | - | |
| | 864,269 | 75,925 | 171,099 | | |
| Total governmental activities | 6,643,372 | 1,474,694 | 711,641 | - | |
| Business type activities: Non-instructional programs: | 204 224 | 405.757 | 445.005 | | |
| Food service operations | 261,224 | 135,757 | 115,835 | <u> </u> | |
| Total primary government | 6,904,596 | 1,610,451 | 827,476 | - | |
| Component Unit: Galva-Holstein Community School District | | | | | |
| Foundation | 129,362 | 69,083 | 292,245 | | |
| Total | 7,033,958 | 1,679,534 | 1,119,721 | | |

General Revenues:

Property taxes levied for:

General purposes

Debt service

Capital outlay

Income surtax

Statewide sales, services and use tax

Unrestricted state grants

Unrestricted investment earnings

Other

Total general revenues

Change in net position

Net position beginning of year

Net position end of year

^{*}This amount excludes the depreciation that is included in the direct expense of the various programs.

Net (Expense) Revenue and Changes in Net Position Primary Government

Business Governmental Туре Component Activities Activities Total Unit \$ \$ \$ \$ (1,446,382)(1,446,382)(344,437)(344,437)(370,487)(370,487)(2,161,306) (2,161,306) (156,885)(156,885)(76,799)(76,799)(603,655)(603,655)(450,086)(450,086)(390,519)(390,519)(1,677,944)(1,677,944) (542)(542)(399,925)(399,925)(51,735)(51,735)(165,585)(165,585)(617,245) (617,245)

| (4,457,037) | - | (4,457,037) | - |
|-------------|---------|-------------|---------|
| | | | |
| - | (9,632) | (9,632) | - |
| (4,457,037) | (9,632) | (4,466,669) | - |
| | | | |
| | | | 231,966 |
| (4,457,037) | (9,632) | (4,466,669) | 231,966 |
| | | | |
| 1,985,542 | - | 1,985,542 | - |
| 428,375 | - | 428,375 | - |
| 102,536 | - | 102,536 | - |
| 150,866 | - | 150,866 | - |
| 389,567 | - | 389,567 | - |
| 1,477,043 | - | 1,477,043 | - |
| 453 | 54 | 507 | 2,023 |
| 24,956 | | 24,956 | |
| 4,559,338 | 54 | 4,559,392 | 2,023 |
| 102,301 | (9,578) | 92,723 | 233,989 |
| 8,268,403 | 41,892 | 8,310,295 | 532,230 |
| 8,370,704 | 32,314 | 8,403,018 | 766,219 |
| | | | |
| | | | |
| | | | |

Balance Sheet Governmental Funds

June 30, 2014

| | General Fund \$ | Capital Projects | Debt Service | Nonmajor Governmental Funds \$ | Total \$ |
|--|-----------------------|------------------|-----------------|---|-------------|
| Assets | Ψ | Ψ | Ψ | Ψ | Ψ |
| | | | | | |
| Cash, cash equivalents and pooled investments Receivables: Property tax: | 527,846 | 2,296,092 | 43,100 | 410,171 | 3,277,209 |
| Delinquent | 21,557 | 1,098 | 4,588 | _ | 27,243 |
| Succeeding year | 2,000,791 | 124,469 | 421,444 | 120,000 | 2,666,704 |
| Accounts receivable | 23,190 | - | | - | 23,190 |
| Donations receivable | - | - | - | 12,925 | 12,925 |
| Due from other governments | 150,290 | 275,298 | - | 415 | 426,003 |
| | | | | | |
| Total assets | 2,723,674 | 2,696,957 | 469,132 | 543,511 | 6,433,274 |
| Liabilities, Deferred Inflows of Resources and Fund Balances | | | | | |
| Liabilities: | | | | | |
| Warrants issued in excess of bank balance | 28,918 | - | - | - | 28,918 |
| Accounts payable | 173,682 | 347,807 | - | 8,437 | 529,926 |
| Total liabilities | 202,600 | 347,807 | - | 8,437 | 558,844 |
| Deferred inflows of resources: Unavailable revenues: | | | | | |
| Succeeding year property tax | 2,000,791 | 124,469 | 421,444 | 120,000 | 2,666,704 |
| Income surtax | | 105,348 | - | | 105,348 |
| Total deferred inflows of resources | 2,000,791 | 229,817 | 421,444 | 120,000 | 2,772,052 |
| Fund balances: | | | | | |
| Categorical funding | 165,932 | _ | _ | _ | 165,932 |
| Debt service | - | _ | 47,688 | - | 47,688 |
| Management levy | _ | - | - | 390,953 | 390,953 |
| Student activities | - | - | - | 24,121 | 24,121 |
| School infrastructure | - | 2,046,699 | - | - | 2,046,699 |
| Physical plant and equipment | - | 72,634 | - | - | 72,634 |
| Unassigned | 354,351 | | - | | 354,351 |
| Total fund balances | 520,283 | 2,119,333 | 47,688 | 415,074 | 3,102,378 |
| Total liabilities, deferred inflows of | | | | | |
| resources and fund balances | 2,723,674 | 2,696,957 | 469,132 | 543,511 | 6,433,274 |

Reconciliation of the Balance Sheet - Governmental Funds to the Statement of Net Position

June 30, 2014

3,102,378

8,686,114

105,348

(54,237)

\$

Total fund balances of governmental funds (Exhibit C)

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds.

Other long-term assets are not available to pay current period expenditures and, therefore, are deferred in the governmental funds.

Accrued interest payable on long-term liabilities is not due and payable in the current period and, therefore, is not reported as a liability in the governmental funds.

Long-term liabilities, including bonds payable, notes payable, compensated absences, termination benefits, and other post employment benefits, are not due and payable in the current period and therefore, are not reported as liabilities in the governmental funds.

Net position of governmental activities (Exhibit A)

(3,468,899)

8,370,704

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

| | | | | Nonmajor | |
|--------------------------------------|------------------------|-----------|------------------|--------------|---------------------------------------|
| | General | Capital | Debt | Governmental | |
| | Fund | Projects | Service | Funds | Total |
| | \$ | \$ | \$ | \$ | \$ |
| Revenues: | | | | | |
| Local sources: | | | | | |
| Local tax | 1,985,542 | 231,580 | 428,375 | 3,706 | 2,649,203 |
| Tuition | 813,288 | - | - | - | 813,288 |
| Other | 314,259 | 32,058 | 60,029 | 253,779 | 660,125 |
| State sources | 2,066,975 | 389,611 | 202 | - | 2,456,788 |
| Federal sources | 121,463 | - | - | - | 121,463 |
| Total revenues | 5,301,527 | 653,249 | 488,606 | 257,485 | 6,700,867 |
| Expenditures: | | | | | |
| Current: | | | | | |
| Instruction: | | | | | |
| Regular | 2,722,682 | | | 19,854 | 2,742,536 |
| Special | 527,395 | - | - | 19,004 | 527,395 |
| Other | 448,662 | - | - | 254,905 | 703,567 |
| Other | 3,698,739 | | <u>-</u> | 274,759 | 3,973,498 |
| Support services: | 3,090,739 | | | 214,139 | 3,973,490 |
| Student | 166,007 | _ | _ | _ | 166,007 |
| Instructional staff | 76,799 | _ | _ | _ | 76,799 |
| Administration | 639,057 | - | - | - | 639,057 |
| Operation and maintenance of | 039,037 | - | - | - | 039,037 |
| plant | 361,130 | 5,430 | _ | 78,438 | 444,998 |
| Transportation | 342,298 | 5,450 | | 12,631 | 354,929 |
| Transportation | 1,585,291 | 5,430 | <u>-</u> | 91,069 | 1,681,790 |
| | | 0,400 | | 31,003 | |
| Non-instructional programs | 542 | | | | 542 |
| Other expenditures: | | | | | |
| Facilities acquisition | _ | 1,514,438 | _ | _ | 1,514,438 |
| Long-term debt: | - | 1,514,430 | - | - | 1,514,436 |
| Principal | | | 480,000 | | 480,000 |
| Interest and fiscal charges | - | - | 460,000 8,965 | - | 8,965 |
| AEA flowthrough | 171 000 | - | 0,900 | - | · · · · · · · · · · · · · · · · · · · |
| AEA nowiniougn | <u>171,099</u> 171,099 | 1 514 420 | 100 065 | | 171,099 |
| | 171,099 | 1,514,438 | 488,965 | | 2,174,502 |
| Total expenditures | 5,455,671 | 1,519,868 | 488,965 | 365,828 | 7,830,332 |
| Excess (deficiency) of revenues over | | | | | |
| (under) expenditures | (154,144) | (866,619) | (359) | (108,343) | (1,129,465) |
| (dilder) experiultures | (134,144) | (000,019) | (339) | (100,543) | (1,123,403) |

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds

| | | | | Nonmajor | |
|--|-----------|-----------|---------|--------------|-----------|
| | General | Capital | Debt | Governmental | |
| | Fund | Projects | Service | Funds | Total |
| | \$ | \$ | \$ | \$ | \$ |
| Other financing sources (uses): Compensation for loss of fixed | | | | | |
| assets | 7,700 | - | - | - | 7,700 |
| Bonds issued | - | 2,590,000 | - | - | 2,590,000 |
| Sales of equipment and real | | | | | |
| property | - | 15,284 | - | - | 15,284 |
| Total other financing sources | | | | | |
| (uses) | 7,700 | 2,605,284 | | | 2,612,984 |
| Change in fund balances | (146,444) | 1,738,665 | (359) | (108,343) | 1,483,519 |
| Fund balances beginning of year | 666,727 | 380,668 | 48,047 | 523,417 | 1,618,859 |
| Fund balances end of year | 520,283 | 2,119,333 | 47,688 | 415,074 | 3,102,378 |

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds to the Statement of Activities

| | \$ | \$ |
|---|----------------------|-------------|
| Change in fund balances - total governmental funds (Exhibit E) | | 1,483,519 |
| Amounts reported for governmental activities in the Statement of Activities are different because: | | |
| Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, those costs are not reported in the Statement of Activities and are allocated over their estimated useful lives as depreciation expense in the Statement of Activities. Capital outlay expenditures and depreciation expense in the current year are as follows: | | |
| Expenditures for capital assets | 1,084,353 | 906 369 |
| Depreciation expense | (278,085) | 806,268 |
| Income surtaxes not collected for several months after the District's fiscal year ends are not considered "available" revenues in the governmental funds and are included as deferred revenues. They are, however, recorded as revenues in the Statement of Activities. | | 21,822 |
| Repayment of long-term liability principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position. | | 480,000 |
| Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when due. In the Statement of Activities, interest expense is recognized as the interest accrues, | | (70,000) |
| regardless of when it is due. | | (52,826) |
| Proceeds from issuing long-term liabilities provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net | | |
| Position. | | (2,590,000) |
| Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds, as follows: | | |
| Termination benefits | (11,345) | |
| Compensated absences Other postemployment benefits | (11,712) (23,425) | (46,482) |
| Changes in net position of governmental activities (Exhibit B) | | 102,301 |

Statement of Net Position Proprietary Fund

June 30, 2014

| | Enterprise |
|--|------------|
| | Fund |
| | Nonmajor |
| | School |
| | Nutrition |
| | \$ |
| Assets | |
| Current assets: | |
| Cash, cash equivalents and pooled investments | 21,302 |
| Accounts receivable | 475 |
| Inventories | 4,718 |
| Total current assets | 26,495 |
| . 3.0. 3 3 3 3 | _0,.00 |
| Noncurrent assets: | |
| Capital assets, net of accumulated depreciation | 8,706 |
| capital access, not of accelinated acproclation | |
| Total assets | 35,201 |
| | |
| Liabilities | |
| Current liabilities: | |
| Deferred revenue | 2,887 |
| | |
| Net position | |
| Invested in capital assets | 8,706 |
| Unrestricted | 23,608 |
| O III O O III O O II O O I | |
| Total net position | 32,314 |
| • | |

Statement of Revenues, Expenses, and Changes in Fund Net Position Proprietary Fund

| | Enterprise Fund Nonmajor School Nutrition |
|--------------------------------|---|
| Operating revenues: | |
| Local sources: | |
| Charges for service | 135,757 |
| Operating expenses: | |
| Non-instructional programs: | |
| Salaries | 67,636 |
| Benefits | 11,758 |
| Purchased services | 433 |
| Supplies | 172,313 |
| Depreciation | 4,202 |
| Other | 4,882 |
| Total operating expenses | 261,224 |
| Operating income (loss) | (125,467) |
| Non-operating revenues: | |
| State sources | 2,196 |
| Federal sources | 113,639 |
| Interest income | 54 |
| Total non-operating revenues | 115,889 |
| Change in net position | (9,578) |
| Net position beginning of year | 41,892 |
| Net position end of year | 32,314 |

Statement of Cash Flows Proprietary Fund

Year ended June 30, 2014

| | Enterprise Fund |
|--|--|
| | Nonmajor School Nutrition |
| Cash flows from operating activities: Cash received from sale of lunches and breakfasts Cash paid to employees for services Cash paid to suppliers for goods or services Net cash used by operating activities | 135,556 (79,394) (150,905) (94,743) |
| Cash flows from non-capital financing activities: Loan from (to) other funds State grants received Federal grants received Net cash provided by non-capital financing activities | 1,861 2,196 88,062 92,119 |
| Cash flows from capital and related financing activities | <u>-</u> |
| Cash flows from investing activities: Interest on investments | 54_ |
| Net increase (decrease) in cash and cash equivalents | (2,570) |
| Cash and cash equivalents at beginning of year | 23,872 |
| Cash and cash equivalents at end of year | 21,302 |
| Reconciliation of operating income (loss) to net cash used by operating activities: Operating income (loss) Adjustments to reconcile operating income (loss) to net cash used by operating activities: | (125,467) |
| Commodities used Depreciation Decrease (increase) in inventories Decrease (increase) in accounts receivable (Decrease) increase in deferred revenue | 25,577 4,202 1,146 (91) (110) |
| Net cash used by operating activities | (94,743) |

Non-cash investing, capital and financing activities:

During the year ended June 30, 2014, the District received \$25,577 of federal commodities.

Statement of Fiduciary Net Position Fiduciary Funds

June 30, 2014

| | Private |
|---|-------------|
| | Purpose |
| | Trust |
| | Scholarship |
| | \$ |
| Assets | |
| Cash, cash equivalents and pooled investments | 25,729 |
| Liabilities | |
| Interfund payable | |
| Net Position | |
| Reserved for scholarships | 25,729 |

Statement of Changes in Fiduciary Net Position Fiduciary Funds

| | Private |
|--------------------------------|-------------|
| | Purpose |
| | Trust |
| | Scholarship |
| | \$ |
| Additions | |
| Local sources: | |
| Interest | 3 |
| Deductions: | |
| Support services: | |
| Scholarships awarded | 250 |
| Change in net position | (247) |
| Net position beginning of year | 25,976 |
| Net position end of year | 25,729 |

Notes to Financial Statements

June 30, 2014

1. Summary of Significant Accounting Policies

Galva-Holstein Community School District is a political subdivision of the State of Iowa and operates public schools for children in grades kindergarten through twelve and special education pre-kindergarten. The geographic area served includes the Cities of Galva and Holstein, Iowa and the predominately agricultural territory in a portion of Ida, Cherokee, Buena Vista and Sac Counties. The District is governed by a Board of Education whose members are elected on a non-partisan basis.

The Districts financial statements are prepared in conformity with U.S. generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board.

A. Reporting Entity

For financial reporting purposes, Galva-Holstein Community School District has included all funds, organizations, agencies, boards, commissions, and authorities. The District has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the District's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body and (1) the ability of the District to impose its will on that organization or (2) the potential for the organization to provide specific benefits to or impose specific financial burdens on the District. The Galva-Holstein Community School District Foundation is included in the financial statements as a discretely presented component unit, because of the nature and significance of its relationship with the Galva-Holstein Community School District.

The Galva-Holstein Community School District Foundation was established to maintain, develop, increase and extend the facilities and services of the Galva-Holstein Community School District, and to provide broader educational service opportunities to its students, staff, faculty and the residents of the geographical area which it serves. The Foundation has a December 31 year-end.

<u>Jointly Governed Organizations</u> - The District participates in a jointly governed organization that provides services to the District but does not meet the criteria of a joint venture since there is no ongoing financial interest or responsibility by the participating governments. The District is a member of the County Assessor's Conference Board.

B. Basis of Presentation

<u>Government-wide Financial Statements</u> - The Statement of Net Position and the Statement of Activities report information on all of the nonfiduciary activities of the District. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for service.

The Statement of Net Position presents the Districts nonfiduciary assets, deferred outflows of resources, liabilities and deferred inflows of resources, with the difference reported as net position. Net position is reported in the following categories:

Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances for bonds, notes, and other debt attributable to the acquisition, construction, or improvement of those assets.

Restricted net position results when constraints placed on net position use are either externally imposed or are imposed by law through constitutional provisions or enabling legislation. Enabling legislation did not result in any restricted net position.

Unrestricted net position consists of net position not meeting the definition of the preceding categories. Unrestricted net position is often subject to constraints imposed by management which can be removed or modified.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and 2) grants, contributions, and interest restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program revenues are reported instead as general revenues.

<u>Fund Financial Statements</u>. Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds. Combining schedules are also included for the Capital Project Fund accounts.

The District reports the following major governmental funds:

The General Fund is the general operating fund of the District. All general tax revenues and other revenues not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating expenditures, including instructional, support and other costs.

The Capital Projects Fund is used to account for all resources used in the acquisition and construction of capital facilities and other capital assets.

The Debt Service Fund is utilized to account for property tax and other revenues to be used for the payment of interest and principal on the Districts general long-term debt.

The Districts proprietary fund is the Enterprise, School Nutrition Fund. This fund is used to account for the food service operations of the District.

The District also reports fiduciary funds, which focus on net position and changes in net position. The Districts fiduciary funds include the following:

The Private Purpose Trust Fund is used to account for assets held by the District under trust agreements, which require income earned to be used to benefit individuals through scholarship awards.

C. Measurement Focus and Basis of Accounting

The government-wide, proprietary and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property tax is recognized as revenue in the year for which it is

levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days after year end.

Property tax, intergovernmental revenues (shared revenues, grants, and reimbursements from other governments) and interest associated with the current fiscal period are all considered to be susceptible to accrual. All other revenue items are considered to be measurable and available only when cash is received by the District.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, claims and judgements, and compensated absences are recognized as expenditures only when payment is due. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. It is the Districts policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

When an expenditure is incurred in governmental funds which can be paid using either restricted or unrestricted resources, the districts policy is generally to first apply the expenditure toward restricted fund balance and then to less-restrictive classifications . committed, assigned, and then unassigned fund balances.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary funds principal ongoing operations. The principal operating revenues of the Districts Enterprise Fund is charges to customers for sales and services. Operating expenses for Enterprise Funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The District maintains its financial records on the cash basis. The financial statements of the District are prepared by making memorandum adjusting entries to the cash basis financial records.

D. Assets, Liabilities, Deferred Inflows of Resources and Fund Equity

The following accounting policies are followed in preparing the financial statements:

<u>Cash, Cash Equivalents and Pooled Investments</u> - The cash balances of most District funds are pooled and invested. Investments are stated at fair value except for the investment in the lowa Schools Joint Investment Trust which is valued at amortized cost and non-negotiable certificates of deposit, which are stated at cost.

For purposes of the Statement of Cash Flows, all short-term cash investments that are highly liquid are considered to be cash equivalents. Cash equivalents are readily convertible to known amounts of cash, and at the day of purchase, have a maturity date no longer than three months.

<u>Property Tax Receivable</u>. Property tax in governmental funds is accounted for using the modified accrual basis of accounting.

Property tax receivable is recognized in these funds on the levy or lien date, which is the date the tax asking is certified by the Board of Education. Delinquent property tax receivable represents unpaid taxes for the current and prior years. The succeeding year property tax receivable represents taxes certified by the Board of Education to be collected in the next fiscal year for the purposes set out in the budget for the next fiscal year. By statute, the District is required to certify its budget in April of each year for the subsequent fiscal year. However, by statute, the tax asking and budget certification for the following fiscal year becomes effective on the first day of that year. Although the succeeding year property tax receivable has been recorded, the related revenue is deferred in both the government-wide and fund financial statements and will not be recognized as revenue until the year for which it is levied.

Property tax revenue recognized in these funds become due and collectible in September and March of the fiscal year with a 1 ½% per month penalty for delinquent payments; is based on January 1, 2012 assessed property valuations; is for the tax accrual period July 1, 2013 through June 30, 2014 and reflects the tax asking contained in the budget certified to the County Board of Supervisors in April, 2013.

<u>Due from Other Governments</u> - Due from other governments represents amounts due from the State of Iowa, various shared revenues, grants, and reimbursements from other governments.

<u>Inventories</u> - Inventories are valued at cost using the first-in, first-out method for purchased items and government commodities. Inventories of proprietary funds are recorded as expenses when consumed rather than when purchased or received.

<u>Capital Assets</u>. Capital assets, which include property, furniture and equipment and intangibles, are reported in the applicable governmental or business type activities columns in the government-wide Statement of Net Position. Capital assets are recorded at historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repair that do not add to the value of the asset or materially extend asset lives are not capitalized. Capital assets are defined by the District as assets with an initial, individual cost in excess of the following thresholds and estimated useful lives in excess of two years.

| Asset Class | Amount |
|-----------------------------------|--------|
| | \$ |
| Land | 500 |
| Buildings | 30,000 |
| Improvements other than buildings | 30,000 |
| Intangibles | 30,000 |
| Furniture and equipment: | |
| School Nutrition Fund equipment | 500 |
| Other furniture and equipment | 5,000 |

Capital assets are depreciated using the straight line method over the following estimated useful lives:

| Asset Class | Estimated <u>Useful Lives</u> |
|-----------------------------------|----------------------------------|
| Buildings | 50 years |
| Improvements other than buildings | 5-20 years |
| Intangibles | 3-20 years |
| Furniture and equipment | 5-10 years |

The Districtos collection of library books and other similar materials are not capitalized. These collections are unencumbered, held for public exhibition and education, protected, cared for and preserved and subject to District policy that requires proceeds from the sale of these items, if any, to be used to acquire other collection items.

<u>Advances from Grantors</u> . Grant proceeds which have been received by the District but will be spent in a succeeding fiscal year.

<u>Long-term Liabilities</u>. In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental activities column in the Statement of Net Position.

<u>Deferred Inflows of Resources</u>. Although certain revenues are measurable, they are not available. Available means collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred inflows of resources in the governmental fund financial statements represent the amount of assets that have been recognized, but the related revenue has not been recognized since the assets are not collected within the current year or expected to be collected soon enough thereafter to be used to pay liabilities of the current year. Deferred inflows of resources consist of property tax receivable and other receivables not collected within sixty days after year end.

Deferred inflows of resources in the Statement of Net Position consists of succeeding year property tax receivable that will not be recognized as revenue until the year for which it is levied.

<u>Fund Equity</u> . In the governmental fund financial statements fund balances are classified as follows:

<u>Restricted</u> . Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

Unassigned . All amounts not included in the preceding classifications.

E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Required Supplementary Information. During the year ended June 30, 2014, expenditures exceeded the amounts budgeted in the other expenditures function.

2. Cash, Cash Equivalents and Pooled Investments

The District's deposits in banks at June 30, 2014 were entirely covered by Federal depository insurance, or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The District is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at

federally insured depository institutions approved by the Board of Education; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

At June 30, 2014, the District had investments in the Iowa Schools Joint Investment Trust Direct Government Obligations Portfolio which are valued at an amortized cost of \$1,117,370 pursuant to Rule 2a-7 under the Investment Company Act of 1940. The investment in the Iowa Schools Joint Investment Trust was rated AAAm by Standard & Poors Financial Services.

3. Capital Assets

Capital assets activity for the year ended June 30, 2014 was as follows:

| _ | Balance Beginning of Year | Increases | Decreases | Balance End of Year |
|--|---------------------------------|-------------|-----------|---------------------|
| | \$ | \$ | \$ | \$ |
| Governmental activities: | | | | |
| Capital assets not being depreciated: | | | | |
| Land | 254,818 | - | - | 254,818 |
| Construction in Progress | _ | 1,048,644 | | 1,048,644 |
| Total capital assets not being deprec. | 254,818 | 1,048,644 | | 1,303,462 |
| Capital assets being depreciated: | | | | |
| Buildings | 10,339,324 | - | - | 10,339,324 |
| Improvements other than buildings | 997,636 | - | _ | 997,636 |
| Furniture and equipment | 3,333,199 | 35,709 | - | 3,368,908 |
| Total capital assets being deprec. | 14,670,159 | 35,709 | | 14,705,868 |
| Less accumulated depreciation for: | , , , | | | , , |
| Buildings | 3,789,906 | 21,790 | _ | 3,811,696 |
| Improvements other than buildings | 635,188 | 18,114 | _ | 653,302 |
| Furniture and equipment | 2,620,037 | 238,181 | - | 2,858,218 |
| Total accumulated depreciation | 7,045,131 | 278,085 | | 7,323,216 |
| | | | | |
| Total capital assets being | 7.005.000 | (0.40, 070) | | 7 000 050 |
| depreciated, net | 7,625,028 | (242,376) | | 7,382,652 |
| Governmental activities capital | | | | |
| assets, net | 7,879,846 | 806,268 | _ | 8,686,114 |
| Business type activities: | | | | |
| | 152,011 | - | - | 152,011 |
| _ | 139,103 | 4,202 | | 143,305 |
| | | | | |
| Business type activities capital assets, net | 12,908 | (4,202) | | 8,706 |
| | | | | |

Depreciation expense was charged to the following functions:

| | \$ |
|--|---------|
| Governmental activities: | |
| Instruction: | |
| Instruction | 59,153 |
| Other | 8,271 |
| Support services: | |
| Administration services | 826 |
| Operation and maintenance of plant services | 6,003 |
| Transportation | 38,247 |
| | 112,500 |
| Unallocated depreciation | 165,585 |
| Total depreciation expense . governmental activities | 278,085 |
| Business type activities: | |
| Food services | 4,202 |

4. Long-Term Liabilities

Changes in long-term liabilities for the year ended June 30, 2014 are summarized as follows:

| | Balance | | | | |
|---|-----------|-----------|------------|-------------|------------|
| | Beginning | | | Balance End | Due Within |
| | of Year | Additions | Reductions | of Year | One Year |
| | \$ | \$ | \$ | \$ | \$ |
| Governmental activities: | | | | | |
| General obligation bonds | 1,085,000 | - | 420,000 | 665,000 | 415,000 |
| Revenue bonds | - | 2,590,000 | - | 2,590,000 | 100,000 |
| Capital loan notes | 165,000 | - | 60,000 | 105,000 | 60,000 |
| Termination benefits | - | 11,345 | - | 11,345 | 11,345 |
| Compensated absences | - | 11,712 | - | 11,712 | 11,712 |
| Net OPEB liability | 62,417 | 23,425 | | 85,842 | |
| Total | 1,312,417 | 2,636,482 | 480,000 | 3,468,899 | 598,057 |
| Business type activities: Net OPEB liability | | | | · | |

Termination Benefits

The District offered a voluntary early retirement plan to its full-time employees during fiscal year 2014. Eligible employees must have completed at least twenty years of continuous full service to the District and must have reached the age of fifty-five on or before June 30 in the calendar year in which early retirement commences. The application for early retirement is subject to approval by the Board of Education.

Under the 2014 plan certified staff retirees may receive a cash payment of \$20,000, noncertified staff 30 percent of their fiscal year 2014 salary, and supervisory noncertified staff 40 percent of their fiscal year 2014 salary. The benefits will be paid in one payment on July 1, 2014.

At June 30, 2014, the District has obligations to two participants with a total liability of \$11,345. There were no actual early retirement expenditures for the year ended June 30, 2014.

General Obligation Bonds Payable

Details of the Districts June 30, 2014 general obligation bonded indebtedness are as follows:

| Year Ending June 30, | Interest Rates | Principal | Interest | Total |
|-------------------------|----------------|-----------|----------|---------|
| | % | \$ | \$ | \$ |
| 2015 | 0.80 | 415,000 | 5,945 | 420,945 |
| 2016 | 1.05 | 250,000 | 2,625 | 252,625 |
| | | 665,000 | 8,570 | 673,570 |

Bond Refunding

On May 1, 2012, the District issued \$1,500,000 of general obligation refunding bonds with interest rates ranging between 0.45% and 1.05%. The District issued the bonds to refund \$1,470,000 of the outstanding April 2004 general obligation bonds with interest rates of 3.3% to 3.65%. The District used the net proceeds to call and pay the balance of the April 2004 issue.

The refunding reduced total debt service payments over the next four years by \$67,683. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$66,570.

Revenue Bonds

Details of the Districts June 30, 2014 statewide sales, services and use tax revenue bonded indebtedness are as follows:

| | Bond Issue of August 2013 | | | |
|-------------|---------------------------|-----------|----------|-----------|
| Year Ending | Interest Dates | Dringing | Interest | Total |
| June 30, | Interest Rates | Principal | Interest | Total |
| | % | \$ | \$ | \$ |
| 2015 | .75 | 100,000 | 85,141 | 185,141 |
| 2016 | .85 | 140,000 | 63,195 | 203,195 |
| 2017 | 1.15 | 140,000 | 61,795 | 201,795 |
| 2018 | 1.50 | 145,000 | 59,902 | 204,902 |
| 2019 | 1.70 | 150,000 | 57,540 | 207,540 |
| 2020-2024 | 2.00-2.80 | 800,000 | 237,475 | 1,037,475 |
| 2025-2029 | 2.95-3.45 | 920,000 | 113,204 | 1,033,204 |
| 2030 | 3.55 | 195,000 | 3,461 | 198,461 |
| | | 2,590,000 | 681,713 | 3,271,713 |

The District has pledged future statewide sales, services and use tax revenues to repay the \$2,590,000 bonds issued in August 2013. The bonds were issued for the purpose of financing a portion of the costs of a new school. The bonds are payable solely from the proceeds of the statewide sales, services and use tax revenues received by the District and are payable through 2030. The bonds are not a general obligation of the District. However, the debt is subject to the constitutional debt limitation of the District. Annual principal and interest payments on the bonds are expected to require nearly 90% of the statewide sales, services and use tax revenues. The total principal and interest remaining to be paid on the notes is \$3,271,713. For the current year, no principal and no interest was paid on the bonds and total statewide sales, services and use tax revenues were \$389,567.

Capital Loan Notes

The District issued \$300,000 of capital loan notes during the year ended June 30, 2010. These notes are interest free and are secured by the Special Revenue, Physical Plant and Equipment Levy Fund. Details of the capital loan notes are as follows:

| Year Ending June 30, | Principal |
|-------------------------|-----------|
| | \$ |
| 2015 | 60,000 |
| 2016 | 45,000 |
| | |
| | 105,000 |

During the year ended June 30, 2014 the District made \$60,000 of principal payments.

5. Pension and Retirement Benefits

The District contributes to the Iowa Public Employees Retirement System (IPERS) which is a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by state statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117.

Plan members are required to contribute 5.95% of their annual covered salary and the District is required to contribute 8.93% of annual covered salary. Contribution requirements are established by state statute. The District's contributions to IPERS for the years ended June 30, 2014, 2013, and 2012 were \$247,516, \$216,761 and \$198,940 respectively, equal to the required contributions for each year.

6. Other Postemployment Benefits (OPEB)

<u>Plan Description</u> - The District operates a single-employer retiree benefit plan which provides medical and prescription drug benefits for retirees and their spouses. There are 44 active and 2 retired members in the plan. Participants must be age 55 or older at retirement.

The medical/prescription drug coverage is provided through a fully-insured plan. Retirees under age 65 pay the same premium for the medical/prescription drug benefit as active employees, which results in an implicit subsidy and an OPEB liability.

<u>Funding Policy</u> - The contribution requirements of plan members are established and may be amended by the District. The District currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Cost and Net OPEB Obligation - The Districts annual OPEB cost is calculated based on the annual required contribution (ARC) of the District, an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the Districts annual OPEB cost for the year ended June 30, 2014, the amount actually contributed to the plan and changes in the Districts net OPEB obligation:

| | \$ |
|--|---------|
| Annual required contribution | 29,017 |
| Interest on net OPEB obligation | 1,560 |
| Adjustment to annual required contribution | (4,338) |
| Annual OPEB cost | 26,239 |
| Contributions made | (2,814) |
| Increase in net OPEB obligation | 23,425 |
| Net OPEB obligation beginning of year | 62,417 |
| | |
| Net OPEB obligation end of year | 85,842 |

For calculation of the net OPEB obligation, the actuary has set the transition day as July 1, 2012. The end of year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the actual contributions for the year ended June 30, 2014.

For the year ended June 30, 2014, the District contributed \$2,814 to the medical plan. Plan members eligible for benefits contributed \$13,421, or 100% of the premium costs.

The Districts annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation are summarized as follows:

| Year Ended June 30 | Annual OPEB Cost | Percentage of Annual OPEB Cost Contributed | Net OPEB Obligation |
|--------------------|---------------------|--|------------------------|
| | \$ | % | \$ |
| 2010 | 20,614 | 39% | 12,586 |
| 2011 | 20,649 | 39% | 25,268 |
| 2012 | 20,649 | 39% | 37,950 |
| 2013 | 26,442 | 7% | 62,417 |
| 2014 | 26,239 | 11% | 85,842 |

<u>Funded Status and Funding Progress</u> - As of July 1, 2012, the most recent actuarial valuation date for the period July 1, 2013 through June 30, 2014, the actuarial accrued liability was \$213,164, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$213,164. The covered payroll (annual payroll of active employees covered by the plan) was approximately \$2,100,000, and the ratio of the UAAL to covered payroll was 10.2%. As of June 30, 2014, there were no trust fund assets.

Actuarial Methods and Assumptions - Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the health care cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information in the section following the Notes to Financial Statements, will present multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques designed to

reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of the July 1, 2012 actuarial valuation date, the frozen entry age actuarial cost method was used. The actuarial assumptions include a 2.5% discount rate based on the Districts funding policy. The projected annual medical trend rate is 6%.

Mortality rates are from the 94 Group Annuity Mortality Table, projected to 2000.

The UAAL is being amortized over 30 years.

7. Risk Management

The District is exposed to various risks of loss related to torts; theft; damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The District assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

8. Area Education Agency

The District is required by the Code of Iowa to budget for its share of special education support, media and educational services provided through the area education agency. The District's actual amount for this purpose totaled \$171,099 for the year ended June 30, 2014 and is recorded in the General Fund by making a memorandum adjusting entry to the cash basis financial statements.

9. Lease Commitment

The District entered into a contract to lease copiers. The payments the District will make over the next three years are as follows:

| Year Ended | |
|------------|---------------|
| June 30 | Lease Payment |
| | \$ |
| 2015 | 14,640 |
| 2016 | 14,640 |
| 2017 | 14,640 |
| | |

The District paid \$14,640 of lease payments during the fiscal year.

10. Categorical Funding

The Districts restricted fund balance for categorical funding at June 30, 2014 is comprised of the following programs:

| Program | Amount |
|---------------------------|---------|
| | \$ |
| Home school assistance | 141 |
| At-risk | 7,669 |
| Core curriculum | 22,500 |
| Mentoring | 3,744 |
| Teacher salary supplement | 77,303 |
| Preschool | 27,097 |
| Early reader | 12,258 |
| Teacher leadership | 6,647 |
| Professional development | 8,573 |
| | 165,932 |

11. Prospective Accounting Change

The Governmental Accounting Standards Board has issued Statement No. 68, <u>Accounting and Financial Reporting for Pensions</u>. an <u>Amendment of GASB No. 27</u>. This statement will be implemented for the fiscal year ending June 30, 2015. The revised requirements establish new financial reporting requirements for state and local governments which provide their employees with pension benefits, including additional note disclosures and required supplementary information. In addition, the Statement of Net Position is expected to include a significant liability for the governments proportionate share of the employee pension plan.

12. Construction in progress

The District entered into construction contracts totaling \$2,033,000 of which \$984,036 were uncompleted as of June 30, 2014.

REQUIRED SUPPLEMENTARY INFORMATION

Budgetary Comparison Schedule of Revenues, Expenditures/Expenses and Changes in Balances - Budget and Actual - All Governmental Funds and Proprietary Fund

Required Supplementary Information

Year ended June 30, 2014

Final to Actual

| | Governmental | Proprietary Fund | | Budgeted | Amounts | Variance - Positive |
|--|--------------|------------------|--------------|-----------|-----------|------------------------|
| | Fund Actual | Actual | Total Actual | Original | Final | (Negative) |
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Revenues: | | | | | | |
| Local sources | 4,122,616 | 135,811 | 4,258,427 | 4,454,722 | 4,454,722 | (196,295) |
| State sources | 2,456,788 | 2,196 | 2,458,984 | 1,962,312 | 1,962,312 | 496,672 |
| Federal sources | 121,463 | 113,639 | 235,102 | 352,000 | 352,000 | (116,898) |
| Total revenues | 6,700,867 | 251,646 | 6,952,513 | 6,769,034 | 6,769,034 | 183,479 |
| Expenditures/Expenses: | | | | | | |
| Instruction | 3,973,498 | - | 3,973,498 | 4,295,000 | 4,295,000 | 321,502 |
| Support services | 1,681,790 | - | 1,681,790 | 1,754,000 | 1,754,000 | 72,210 |
| Non-instructional programs | 542 | 261,224 | 261,766 | 280,000 | 280,000 | 18,234 |
| Other expenditures | 2,174,502 | - | 2,174,502 | 1,245,952 | 1,245,952 | (928,550) |
| Total expenditures/expenses | 7,830,332 | 261,224 | 8,091,556 | 7,574,952 | 7,574,952 | (516,604) |
| Excess (deficiency) of revenues over | | | | | | |
| (under) expenditures/expenses | (1,129,465) | (9,578) | (1,139,043) | (805,918) | (805,918) | (333,125) |
| Other financing sources (uses) net | 2,612,984 | | 2,612,984 | | <u> </u> | 2,612,984 |
| Excess (deficiency) of revenues and other financin | a | | | | | |
| sources over (under) expenditures/expenses | 1,483,519 | (9,578) | 1,473,941 | (805,918) | (805,918) | 2,279,859 |
| Balance beginning of year | 1,618,859 | 41,892 | 1,660,751 | 1,286,635 | 1,286,635 | 374,116 |
| Balance end of year | 3,102,378 | 32,314 | 3,134,692 | 480,717 | 480,717 | 2,653,975 |

Notes to Required Supplementary Information - Budgetary Reporting

Year ended June 30, 2014

This budgetary comparison is presented as Required Supplementary Information in accordance with Governmental Accounting Standard Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major Special Revenue Fund.

In accordance with the Code of Iowa, the Board of Education annually adopts a budget following required public notice and hearing for all funds except Internal Service, Private Purpose Trust and Agency Funds. The budget may be amended during the year utilizing similar statutorily prescribed procedures. The District's budget is prepared on a GAAP basis.

Formal and legal budgetary control for the certified budget is based upon four major classes of expenditures known as functions, not by fund. These four functions are instruction, support services, non-instructional programs and other expenditures. Although the budget document presents function expenditures or expenses by fund, the legal level of control is at the aggregated function level, not by fund. The Code of lowa also provides District expenditures in the General Fund may not exceed the amount authorized by the school finance formula. During the year, the District did not amend the budget.

During the year ended June 30, 2014, expenditures exceeded the amounts budgeted in the other expenditures function.

Schedule of Funding Progress for the Retiree Health Plan

Required Supplementary Information

| Year Ended June 30, | Actuarial Valuation Date | Actuarial Value of Assets (a) | Actuarial Accrued Liability (AAL) (b) | Unfunded AAL (UAAL) (b-a) | Funded Ratio (a/b) % | Covered Payroll (c) | UAAL as a Percentage of Covered Payroll ((b-a)/c) |
|---------------------------|--------------------------------|-------------------------------|---------------------------------------|-----------------------------------|---------------------------------|-----------------------------|---|
| 2010 | July 1, 2009 | - | 206,427 | 206,427 | 0.0% | 1,800,000 | 11.5% |
| 2011 | July 1, 2009 | - | 200,423 | 200,423 | 0.0% | 1,700,000 | 11.8% |
| 2012 | July 1, 2009 | - | 200,423 | 200,423 | 0.0% | 1,900,000 | 10.5% |
| 2013 | July 1, 2012 | - | 213,653 | 213,653 | 0.0% | 1,850,000 | 11.5% |
| 2014 | July 1, 2012 | - | 213,164 | 213,164 | 0.0% | 2,100,000 | 10.2% |

See Note 6 in the accompanying Notes to Financial Statements for the plan description, funding policy, annual OPEB Cost and Net OPEB Obligation, funded status and funding progress.

SUPPLEMENTARY INFORMATION

Combining Balance Sheet Nonmajor Governmental Funds

June 30, 2014

| | Special Rever | | |
|--|--------------------|-----------------------------|---------|
| Assets | Management Levy | Student Activity Fund | Total |
| ASSELS | <u>Levy</u> . | <u> </u> | \$ |
| | Φ | Ф | Ф |
| Cash and pooled investments Receivables: Property tax: | 390,953 | 19,218 | 410,171 |
| Succeeding year | 120,000 | _ | 120,000 |
| Accounts | - | 12,925 | 12,925 |
| Due from other governments | - | 415 | 415 |
| | | | |
| Total assets | 510,953 | 32,558 | 543,511 |
| Liabilities, Deferred Inflows of Resources and Fund Balances | | | |
| Liabilities: | | | |
| Accounts payable | <u> </u> | 8,437 | 8,437 |
| Deferred inflows of resources: Unavailable revenues: | | | |
| Succeeding year property tax | 120,000 | <u> </u> | 120,000 |
| Fund balances: Restricted for: | | | |
| Management levy | 390,953 | - | 390,953 |
| Student activities | - | 24,121 | 24,121 |
| Total fund balances | 390,953 | 24,121 | 415,074 |
| Total liabilities, deferred inflows of resources and fund | | | |
| balances | 510,953 | 32,558 | 543,511 |
| | | | |

Combining Schedule of Revenues, Expenditures and Changes in Fund Balances Nonmajor Governmental Funds

Year ended June 30, 2014

| | Special Rever | Special Revenue Funds | | | |
|---|---------------|-----------------------|-----------|--|--|
| | | Student | | | |
| | Management | Activity | | | |
| | Levy | Fund | Total | | |
| | \$ | \$ | \$ | | |
| Revenues: | | | | | |
| Local sources: | | | | | |
| Local tax | 3,706 | _ | 3,706 | | |
| Other | - | 253,779 | 253,779 | | |
| Total revenues | 3,706 | 253,779 | 257,485 | | |
| Total Tovertues | | 200,770 | 207,400 | | |
| Expenditures: | | | | | |
| Current: | | | | | |
| Instruction: | | | | | |
| Regular | 19,854 | - | 19,854 | | |
| Other | - | 254,905 | 254,905 | | |
| Support services: | | | | | |
| Operation and maintenance of plant | 78,438 | - | 78,438 | | |
| Transportation services | 12,631 | - | 12,631 | | |
| Total expenditures | 110,923 | 254,905 | 365,828 | | |
| Change in fund balance | (107,217) | (1,126) | (108,343) | | |
| 3 · · · · · · · · · · · · · · · · · · · | (- , , | (, - , | (,, | | |
| Fund balances beginning of year | 498,170 | 25,247 | 523,417 | | |
| Fund balances end of year | 390,953 | 24,121 | 415,074 | | |
| i unu balances enu di year | 390,933 | <u> </u> | 413,014 | | |

Combining Balance Sheed Capital Project Accounts

June 30, 2014

| | Capital Projects | | | |
|--|------------------|-----------|-----------|--|
| | Statewide | Physical | | |
| | Sales, | Plant and | | |
| | Services and | Equipment | | |
| Assets | Use Tax | Levy | Total | |
| | \$ | \$ | \$ | |
| Cash, cash equivalents and pooled investments Receivables: Property tax: | 2,208,084 | 88,008 | 2,296,092 | |
| Delinquent | _ | 1,098 | 1,098 | |
| Succeeding year | _ | 124,469 | 124,469 | |
| Due from other governments | 169,950 | 105,348 | 275,298 | |
| Due from other governments | 100,000 | 100,040 | 210,200 | |
| Total assets | 2,378,034 | 318,923 | 2,696,957 | |
| Liabilities, Deferred Inflows of Resources & Fund Balances | | | | |
| Liabilities: | | | | |
| Accounts payable | 331,335 | 16,472 | 347,807 | |
| Deferred inflows of resources: Unavailable revenues: | | | | |
| Succeeding year property tax | - | 124,469 | 124,469 | |
| Income surtax | | 105,348 | 105,348 | |
| Total deferred inflows of resources | | 229,817 | 229,817 | |
| Fund balances: Restricted for: | | | | |
| School infrastructure | 2,046,699 | - | 2,046,699 | |
| Physical plant and equipment | - | 72,634 | 72,634 | |
| Total fund balances | 2,046,699 | 72,634 | 2,119,333 | |
| Total liabilities, deferred inflows of resources and fund | | | | |
| balances | 2,378,034 | 318,923 | 2,696,957 | |

Combininb Schedule of Revneues, Expenditures and Changes in Fund Balances Capital Project Accounts

Year ended June 30, 2014

| | Capital Projects | | | |
|---|------------------|-----------|-----------|--|
| | Statewide | Physical | | |
| | Sales, | Plant and | | |
| | Services and | Equipment | | |
| | Use Tax | Levy | Total | |
| | \$ | \$ | \$ | |
| Revenues: | | | | |
| Local sources: | | | | |
| Local tax | - | 231,580 | 231,580 | |
| Other | 28,058 | 4,000 | 32,058 | |
| State sources | 389,567 | 44 | 389,611 | |
| Total revenues | 417,625 | 235,624 | 653,249 | |
| Expenditures: | | | | |
| Current: | | | | |
| Support services: | | | | |
| Operation and maintenance of plant | - | 5,430 | 5,430 | |
| Other expenditures: | | , | , | |
| Facilities acquisition | 1,321,262 | 193,176 | 1,514,438 | |
| Total expenditures | 1,321,262 | 198,606 | 1,519,868 | |
| Excess (deficiency) of revenues over (under) expenditures | (903,637) | 37,018 | (866,619) | |
| Other financing courses (upper) | | | | |
| Other financing sources (uses): Sale of real property | | 15,284 | 15,284 | |
| Bonds issued | 2,590,000 | 15,264 | 2,590,000 | |
| Total other financing sources (uses) | 2,590,000 | 15,284 | | |
| Total other illiancing sources (uses) | 2,590,000 | 15,264 | 2,605,284 | |
| Change in fund balance | 1,686,363 | 52,302 | 1,738,665 | |
| Fund balances beginning of year | 360,336 | 20,332 | 380,668 | |
| Fund balance end of year | 2,046,699 | 72,634 | 2,119,333 | |

Schedule of Changes in Special Revenue Fund, Student Activity Accounts

Year ended June 30, 2014

| | Balance | | | | |
|----------------------------|--------------|----------|--------------|------------|-------------|
| | Beginning of | | | Intra-Fund | Balance End |
| Account | Year | Revenues | Expenditures | Transfers | of Year |
| | \$ | \$ | \$ | \$ | \$ |
| Dramatics | - | 2,066 | 3,795 | 1,729 | _ |
| Speech | _ | 108 | 1,299 | 1,191 | _ |
| Quiz bowl | 722 | 1,505 | 753 | (1,474) | - |
| Model UN | - | 75 | 1,044 | 969 | - |
| Mock trial | - | 340 | 2,186 | 1,846 | - |
| Music - vocal | 1,637 | 2,960 | 1,919 | (2,439) | 239 |
| Drill team | 508 | 6,904 | 7,212 | 73 | 273 |
| Fund raiser | - | 6,253 | 8,321 | 2,068 | - |
| Cheerleaders | - | 3,444 | 5,289 | 1,845 | - |
| Basketball | 947 | 8,679 | 22,147 | 12,521 | - |
| Volleyball | - | 13,324 | 17,101 | 3,777 | - |
| Girls basketball camp | 135 | , - | , - | - | 135 |
| Football | 7,806 | 43,874 | 41,341 | (5,679) | 4,660 |
| Baseball | , - | 6,151 | 8,765 | 2,614 | , - |
| Softball | - | 11,888 | 13,216 | 1,328 | - |
| Track | 319 | 7,813 | 12,309 | 4,177 | - |
| Cross country | 647 | 6,130 | 7,874 | 1,097 | - |
| Golf | - | 252 | 1,359 | 1,107 | - |
| Wrestling | - | 9,291 | 10,447 | 1,156 | - |
| Sophomores | 1,262 | 2,194 | 1,029 | - | 2,427 |
| Juniors | 3,420 | 3,005 | 6,554 | 1,811 | 1,682 |
| Seniors | 945 | · - | 145 | (525) | 275 |
| Yearbook | 930 | 15,974 | 12,671 | (1,995) | 2,238 |
| Student council | - | 17,123 | 18,300 | 1,177 | - |
| Elementary classes | 468 | 2,237 | - | (2,705) | - |
| RIF | 4,186 | 9,591 | 209 | (9,317) | 4,251 |
| NHS | - | - | 343 | 343 | - |
| Pop fund raiser | 371 | - | 717 | 346 | - |
| Activity tickets | - | 13,490 | - | (13,490) | - |
| Student fundraiser | 362 | 20,143 | 16,429 | (4,076) | - |
| Undistributed interest | - | 37 | - | (37) | - |
| Music - HS band | - | 2,043 | 2,605 | 562 | - |
| Weight training fundraiser | - | - | - | 7,941 | 7,941 |
| Spanish fundraiser | 582 | 36,885 | 29,526 | (7,941) | |
| Total | 25,247 | 253,779 | 254,905 | | 24,121 |

Schedule of Revenues by Source and Expenditures by Function All Governmental Funds

For the Last Ten Years

| | | | | | Modified Acc | rual Basis | | | | |
|----------------------------|-----------|-----------|-----------|-----------|--------------|------------|-----------|------------|-----------|-----------|
| | 2014 | 2013 | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 | 2006 | 2005 |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Revenues: | | | | | | | | | | |
| Local sources: | | | | | | | | | | |
| Local tax | 2,649,203 | 2,893,635 | 2,690,841 | 2,482,578 | 2,622,327 | 2,434,511 | 2,265,873 | 2,283,899 | 2,170,027 | 2,133,755 |
| Tuition | 813,288 | 837,450 | 706,735 | 634,586 | 299,454 | 257,073 | 218,413 | 144,288 | 175,126 | 130,640 |
| Construction donations | - | - | - | 370,954 | 899,917 | - | - | - | - | - |
| Other | 660,125 | 636,633 | 609,111 | 614,649 | 297,442 | 330,998 | 331,396 | 453,142 | 457,661 | 431,884 |
| Intermediate sources | - | - | - | - | - | - | - | _ | - | 499 |
| State sources | 2,456,788 | 2,100,884 | 2,150,213 | 2,079,325 | 1,827,233 | 2,123,262 | 2,117,741 | 2,053,387 | 2,031,122 | 2,096,409 |
| Federal sources | 121,463 | 128,843 | 245,701 | 303,666 | 328,017 | 133,646 | 202,715 | 185,249 | 165,583 | 172,245 |
| Total revenues | 6,700,867 | 6,597,445 | 6,402,601 | 6,485,758 | 6,274,390 | 5,279,490 | 5,136,138 | 5,119,965 | 4,999,519 | 4,965,432 |
| Expenditures: | | | | | | | | | | |
| Instruction: | | | | | | | | | | |
| Regular | 2,742,536 | 2,584,632 | 2,553,206 | 2,578,428 | 1,935,608 | 1,912,770 | 1,874,020 | 1,804,737 | 1,767,699 | 1,829,608 |
| Special | 527,395 | 535,546 | 576,280 | 462,765 | 520,317 | 320,362 | 499,964 | 373,395 | 435,810 | 462,686 |
| Other | 703,567 | 679,431 | 678,887 | 709,224 | 491,466 | 658,667 | 420,560 | 522,296 | 405,822 | 418,649 |
| Support services: | . 55,55. | 0.0,.0. | 0.0,00. | . 55,== . | 101,100 | 000,00. | 0,000 | 0==,=00 | .00,022 | |
| Student | 166,007 | 152,623 | 115,083 | 118,535 | 75,070 | 84,491 | 82,599 | 82,318 | 76,115 | 75,837 |
| Instructional staff | 76,799 | 91,137 | 131,169 | 104,615 | 165,667 | 122,442 | 126,266 | 116,769 | 105,292 | 155,357 |
| Administration | 639,057 | 597,033 | 616,847 | 521,380 | 473,205 | 546,658 | 536,469 | 518,908 | 510,418 | 466,871 |
| Operation and maintenance | 444,998 | 397,149 | 371,022 | 416,404 | 440,495 | 410,346 | 407,347 | 403,686 | 374,690 | 347,033 |
| Transportation | 354,929 | 346,264 | 487,171 | 315,528 | 178,306 | 167,803 | 174,764 | 230,846 | 272,397 | 141,171 |
| Non-instructional programs | 542 | · - | , - | 1,034 | 1,068 | , - | , - | , <u>-</u> | , - | 15,338 |
| Other expenditures: | | | | • | , | | | | | • |
| Facilities acquisition | 1,514,438 | 439,386 | 341,276 | 1,075,831 | 1,514,620 | 374,676 | 94,455 | 385,445 | 755,792 | 165,677 |
| Long-term debt: | , , | • | • | | | • | , | ŕ | • | · |
| Principal | 480,000 | 475,000 | 1,910,000 | 385,000 | 355,000 | 350,000 | 340,000 | 3,360,000 | 245,000 | 230,000 |
| Interest and other charges | 8,965 | 11,005 | 90,719 | 74,400 | 83,935 | 92,335 | 99,875 | 280,376 | 292,550 | 306,840 |
| AEA flowthrough | 171,099 | 163,419 | 163,357 | 181,962 | 182,079 | 170,206 | 165,990 | 162,330 | 157,218 | 159,033 |
| Total expenditures | 7,830,332 | 6,472,625 | 8,035,017 | 6,945,106 | 6,416,836 | 5,210,756 | 4,822,309 | 8,241,106 | 5,398,803 | 4,774,100 |

BURTON E. TRACY & CO., P.C.

Certified Public Accountants

Gary E. Horton CPA

902 Central Ave. E.-PO Box 384 Clarion, IA 50525-0384 (515)532-6681 Phone (515) 532-2405 Fax BETCO@mchsi.com E-mail

Independent Auditors Report on Internal Control
Over Financial Reporting and on compliance and Other Matters
Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards

To the Board of Education of Galva-Holstein Community School District:

We have audited in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in <u>Governmental Auditing Standards</u>, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of Galva-Holstein Community School District and of and for the year ended June 30, 2014, and the related notes to financial statements, which collectively comprise the District basic financial statements, and have issued our report thereon dated May 29, 2015. We did not issue an opinion on the Galva-Holstein Community School District Foundation, which is included as a discretely presented component unit, because we were not engaged to and did not audit the Foundation.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Galva-Holstein Community School Districts internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Galva-Holstein Community School Districts internal control. Accordingly, we do not express an opinion on the effectiveness of Galva-Holstein Community School Districts Internal Control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings and Responses, we identified deficiencies in internal control we consider to be material weaknesses and significant deficiencies.

A deficiency in internal control exists when the design or operation of the control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the Districtor financial statements will not be prevented or detected and corrected on a timely basis. We consider the deficiencies described in Part I of the accompanying Schedule of Findings and Responses as items 14-I-A, 14-I-B and14-I-C and to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Galva-Holstein Community School Districts financial statements are free of material misstatement, we performed tests of its compliance with certain

provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under <u>Government Auditing Standards</u>. However we noted certain immaterial instances of non-compliance or other matters which are described in Part II of the accompanying Schedule of Finding and Responses.

Comments involving statutory and other legal matters about the Districts operations for the year ended June 30, 2014 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of the District. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Galva-Holstein Community School Districts Responses to the Findings

Galva-Holstein Community School Districts responses to findings identified in our audit are described in the accompanying Schedule of Findings and Responses. Galva-Holstein Community School Districts responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Districts internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Districts internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Galva-Holstein Community School District during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

BURTON E. TRACY & CO., P.C. Certified Public Accountants

May 29, 2015

Schedule of Findings and Responses

Year ended June 30, 2014

Part I: Findings Related to the Financial Statements:

Internal Control Deficiencies:

14-I-A Segregation of Duties: The limited number of personnel makes it difficult to achieve adequate internal accounting control through the segregation of duties and responsibilities, such as recording and processing cash receipts, preparing checks and bank reconciliations, payroll processing, preparing and posting general journal entries, preparation of journals and general financial information for ledger posting, and the analysis of financial information. A small staff makes it difficult to establish an ideal system of automatic internal checks on accounting record accuracy and reliability, although we noted the District had taken steps to segregate duties between the present personnel. This is not an unusual condition but it is important the District officials are aware that the condition exists.

<u>Recommendation</u>: We realize segregation of duties is difficult with a limited number of office employees. However, the District should review its procedures to obtain the maximum internal control possible under the circumstances utilizing currently available staff, including elected officials.

<u>District Response</u>: We will continue to review our procedures and implement additional controls where possible.

Conclusion: Response accepted.

14-I-B <u>Financial Statement Preparation</u>: Financial statement preparation is the responsibility of the District. At the present time District personnel do not have the skills necessary to be able to write the Districts financial statements and the related note disclosures. This is not an unusual situation for small governmental entities.

Recommendation: District personnel should attend any governmental accounting and reporting training sessions that may be offered by the Iowa Department of Education, State Auditors Office or Iowa Association of School Business Officials. The school business office should also have governmental accounting and reporting reference materials.

<u>District Response</u>: As a school we certainly understand the need for continuing education classes for all of our staff. However, we have a limited budget and must continually prioritize needs. At this point in time it is not cost effective to train our staff to the level necessary that would enable them to write the financial statements, nor is it feasible to hire additional employees that already possess the skills.

Conclusion: Response accepted.

Schedule of Findings and Responses

Year ended June 30, 2014

Part I: Findings Related to the Financial Statements (continued):

14-I-C Check Signing: We noted that the District uses its computer software to print the signatures of the Board President and Board Secretary on checks. It is possible for one person to enter invoices, issue the command to print checks and to receive the checks from the computer center. This practice negates the internal control procedure established by requiring two signatures on a check.

<u>Recommendation</u>: We recommend that this practice cease. The Board may designate another person to cosign checks when the Board President is not available.

<u>District Response</u>: We are having the checks printed with the signatures to allow the process of issuing checks to be more efficient. We will investigate methods to increase controls over the check printing process.

Conclusion: Response accepted.

Instances of Noncompliance:

No matters were reported.

Schedule of Findings and Responses

Year ended June 30, 2014

Part II: Other Findings Related to Required Statutory Reporting:

14-II-A <u>Certified Budget</u>: Expenditures for the year ended June 30, 2014, exceeded the certified budget amounts budgeted in other expenditures function.

<u>Recommendation</u>: The certified budget should have been amended in accordance with Chapter 24.9 of the Code of Iowa before expenditures were allowed to exceed the budget.

<u>District Response</u>: Future budgets will be amended in sufficient amounts to ensure the certified budget is not exceeded.

Conclusion: Response accepted.

- 14-II-B <u>Questionable Expenditures</u>: No expenditures we believe may not meet the requirements of public purpose as defined in an Attorney Generals opinion dated April 25, 1979 were noted.
- 14-II-C <u>Travel Expenses</u>: No expenditures of District money for travel expenses of spouses of District officials or employees were noted. No travel advances to District officials or employees were noted.
- 14-II-D <u>Business Transactions</u>: Business transactions between the District and District officials or employees are detailed as follows:

| Name, Title and Business Connection | <u>Transaction Description</u> | <u>Amount</u> |
|-------------------------------------|--------------------------------|---------------|
| | | \$ |
| Jamie Whitmer, board member | Physicals | Less \$2,500 |

These transactions do not appear to represent conflicts of interest since the dollar amount was less than \$2,500.

- 14-II-E <u>Bond Coverage</u>: Surety bond coverage of District officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to insure that the coverage is adequate for current operations.
- 14-II-F <u>Board Minutes</u>: We noted no transactions requiring Board approval that had not been approved by the Board.
- 14-II-G <u>Certified Enrollment</u>: We noted no variances in the basic enrollment data certified to the Department of Education.
- 14-II-H <u>Supplementary Weighting</u>: No variances regarding the supplementary weighting certified to the lowa Department of Education were noted.
- 14-II-I <u>Deposits and Investments</u>: We noted no instances of noncompliance with the deposit and investment provisions of Chapter 12B and Chapter 12C of the Code of Iowa and the Districts investment policy.
- 14-II-J <u>Certified Annual Report (CAR)</u>: The Certified Annual Report was certified to the Iowa Department of Education timely.
- 14-II-K <u>Categorical Funding</u>: No instances were noted of categorical funding being used to supplant rather than supplement other funds.

Schedule of Findings and Responses

Year ended June 30, 2014

Part II: Other Findings Related to Required Statutory Reporting (continued):

14-II-L <u>Statewide Sales, Services and Use Tax</u>: No instances of non-compliance with the allowable uses of the statewide sales, services and use tax revenue provided in Chapter 423F.3 of the Code of Iowa were noted.

Pursuant to Chapter 423F.5 of the Code of Iowa, the annual audit is required to include certain reporting elements related to the statewide sales, services and use tax revenue. Districts are required to include these reporting elements in the Certified Annual Report (CAR) submitted to the Iowa Department of Education. For the year ended June 30, 2014, the following information includes the amounts the District reported for the statewide sales, services and use tax revenue in the District CAR including adjustments identified during the fiscal year 2014 audit:

| Beginning balance | \$ | \$ 360,336 |
|--|--------------------------------|---------------|
| Revenues/transfers in: Statewide sales, services and use tax revenue Bonds issued Other | 389,567 2,590,000 28,058 | 3,007,625 |
| Expenditures/transfers out: School infrastructure construction | | 1,321,262 |
| Ending balance | | 2,046,699 |